

REFORMS IN PUBLIC ADMINISTRATION FIELD OF AZERBAIJAN REPUBLIC. THE STATE EXAMINATION CENTER: Activity and authorities

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LAST TRENDS IN THE FIELD OF PUBLIC ADMINISTRATION

- **Abolishment of state organizations and transferring their functions to the proper bodies**
- **Establishment of legal entities of public law**
- **Amendments in Law on Civil Service**
- **Combining of some state bodies**

Amendments and changes in Law on Civil Service

- **Recruitment will be applied to the 1-7th administrative civil service positions**
- **Certification system is being applied in recruitment process**
- **Civil servants will be involved to certification in every 5 years (instead of attestation)**

**State Students
Admission
Commission
(since 1992)**

**Civil Service
Commission under the
President of the
Republic of Azerbaijan
(since 2005)**

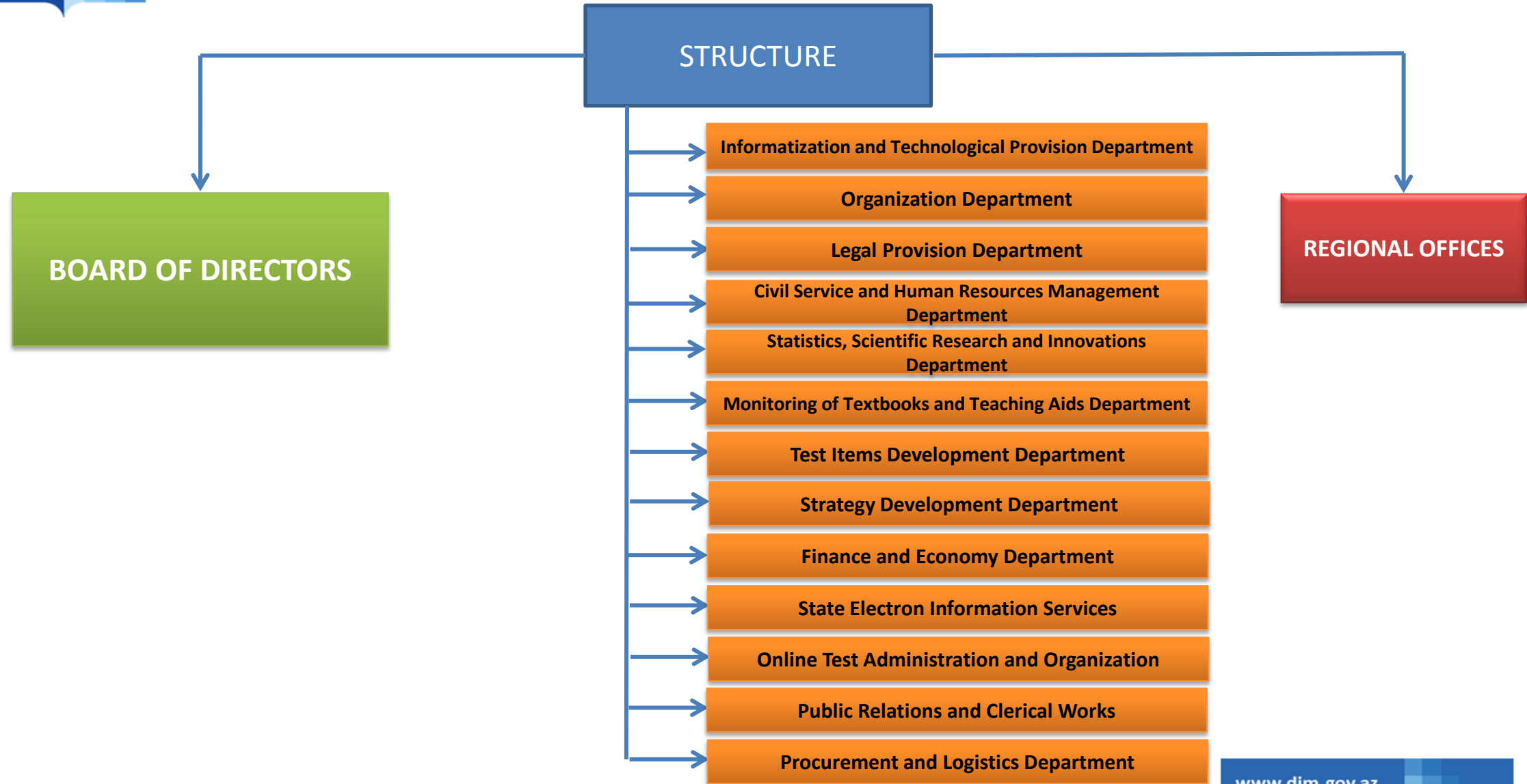
**State Examination Center of
the Republic of Azerbaijan**

(Decree No 860, 11 April 2016)

THE STATE EXAMINATION CENTER is a legal entity of public law providing examinations for state bodies, legal and physical persons on the basis of contracts, for the purpose of selection of personnel to civil service and enrollment of students to higher and secondary special education institutions not depending on their organizational-legal and form of ownership.

DUTIES

- Participate in formation and implementation of civil service policy
- Carry out civil service recruitment
- Implement final assessment of students, admission to different level of education
- Identifies the subjects and scores of exams by coordinating with the Ministry of Education
- Organize and implement admission exams to the foreign universities for Azerbaijani citizens, as well as exams for strangers and non-citizen people to the universities of Azerbaijan
- Provides information about its activity, posts the information and updates in its website
- Carries out monitoring examinations for V-XI classes related to preparation of final assessment
- Prepares admission programs on examination subjects and approves with the consent of Ministry of Education
- Submits the samples of measurement-assessment materials to the Ministry of Education for feedback
- Makes decisions on document acceptance and holding exams, organizes document acceptance
- Carries out knowledge assessment of graduates
- Submits reports and information about its activity to the President regularly
- Creates commissions in the regions during the admission campaign
- Holds statistical and analytical research on results of final and admission exams
- Implement control over ethics conducts of civil servants



EXAMS

Final
assessment (IX
and XI classes)
Matura exams

Exams for
Bachelor
degree

Exams for
Master
degree

Exams for
Residency
degree (Medical
education)

Vocational
exams

Monitoring
exams

SAT / TOEFL

Civil
service
exams

Exams with the
request of special
organizations,
exams for foreign
students

Pre-test
exams

e-Services

- e-Services in the field of civil service
- Provision of admission tickets to candidates via internet
- Submission of graphic images of the exam results of candidates via the Internet
- Submission of information about the exam results via internet or via text message (SMS)
- Online admission of candidates (Applicants, Bachelor's, Candidates)
- Online admission of applications for qualification selection
- Online trial test exams
- Online registration for the exams
- Online sale of SEC publications and their electronic versions
- Checking of the information about assessment results of students on SEC's "Pupil-Graduate System"
- Video lectures in the Internet
- Extract about the citizen from "Pupil-Graduate" state electronic information system
- Online register of citizens for reception by SEC management and responsible employees

Publications

"Abituriyent" Publishing House



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United Nations
ESCAP
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**PBLQ
ROI**



TWINNING PROJECT

- Twinning project on “**Support to further reforms in civil service system of Azerbaijan**” was launched in November, 2016
- Partner country is **Lithuania Republic (State Chancellery, Civil Service Department and ESFA)**
- **Main aims of the project are:**
 - Development of professional and sustainable civil service system in Azerbaijan
 - Improve capacity, tools and efficiency of SEC to develop and implement **new classification system of positions**
 - Development of **recruitment, remuneration and performance appraisal systems** according to new classification

THANK YOU FOR YOUR ATTENTION!
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